> University library for beginners









Open access area

Books with year of acquisition 1996 – 2001 (Location: open access area numeric) set up according to years: 99/1010

Books with year of acquisition 2002 and later (Location: open access area) systematic classification PÄ/G 2007 1685

> on the first floor loanable (4 weeks) renewable (up to 12 weeks)





Journals

In our katalogPLUS you will find magazines, newspapers and series. For a targeted search for magazine titles, the corresponding Resource Type "Journals" can be used as a filter.

Under the search scope **UB Catalog and articles +** You can also find articles, Proceedings and reviews

Expand My Results
 Sort by Relevance
 Resource Type
 Articles (3,110,680)
 Conference Proceedings (135,605)
 Review Articles (87,659)
 Book Chapters (30,091)
 Magazine Articles (14,544)
 Reviews (11,258)

Tweak your results

Books (10,974)

Reports (2,540)

Text Resources (1,731)

Newspaper Articles (1,455)

Retracted Publications (1,436)

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sorted by subject

current issues and older volumes are not available for loan

grundschule mathematik	X / UB Catalog - I Advanced search
Sign in to get complete results and to request items	Sign in X DISMISS
□ 0 selected PAGE 1 1-10 of 442 Results ▼	Tweak your results
Image: Source and the second seco	 Sort by Relevance Resource Type ^ Books (356) Multiple Volumes - print (28)
2 Journal Grundschule Mathematik [] Materialpaket 2004- Ith Check holdings Koblenz Zeitschriften-Magazin (Einzelsignaturen)	➡ ☑ I IIII (20) Dissertations (22) Other (17) Conference Proceedings (12) Journals (6)
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View in the online catalogue

The Course Reserve contains stock in high demand, typically reading list material

Bookshelf Order:

Faculty \rightarrow study course \rightarrow Lecturer

for reference only



Reference books

on the campus level directly next to the circulation desk

Dictionaries ...

Sorted by subject

for reference only



HOJ



Stacks





You may order books and other media from our stacks. (<u>katalogPLUS</u>)

With 'Request' you can start a request by logging in with your user account.

Books and other media ordered from our stacks ('Location': 'stacks' or 'audio video stacks') will be available within three to six hours. You will receive a notice via e-mail when the item has arrived. Please collect it from our collection shelf within a period of seven days.





E-r	essources				
2	JOURNAL Journal of school health (Online) 1937 PEER REVIEWED & Available Online >	Ð	*	•••	Other (438) Show More Availability へ Available online Held by library
3	JOURNAL School psychology (Washington, D.C. : Online) 2019- PEER REVIEWED Available Online >	ē	*	•••	Peer-reviewed Journals Open Access Location ~ Subject ~



E-books, and e-journals are displayed in the online catalogue with "Available Online".

You basically have three options for accessing e-books, databases and ejournals

- You are at a computer on campus or connected to the W-LAN on campus.
- You connect your computer from home via VPN.
- You use the login with your university email address via Shibboleth

If you do not belong to Koblenz University, you will not have access from outside.

Many books, journals and databases are available online campus-wide.

Our portals for :

- Databases DBIS
- <u>E-Journals EZB</u>





Library card

Registration for students via the online form on the homepage

After your onlineregistration you can have your Studicard activated during library service hours as a library card with us at the circulation desk.

Registration is free of charge.

You can sign in to katalogPLUS an under "My Library Card" you can:

- view and renew your loans
- check your fines and fees
- change your address and password



UB Koblenz

For students, the library number is the matriculation number.

Password is the password you chose when registering online



Mustermann-Sonnenschein Matrikelnummer 999999999 Geburtsdatum 99.99.9999 Campus Koblenz 999999999999999999999999

WiSe 2017/18

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> Universitätsbibliothek

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Borrowing

During service hours, you can borrow media and books in person at the circulation desk or via the self-checkout counters.

After that, you can only borrow books via our respective self-checkout counters. You can borrow books for four weeks, bound periodicals for a two weeks.

Please monitor your loan periods regularly via your user account in the online catalog.

You will receive a reminder email shortly before the loan period expires. This service is an additional offer and usually works well. However, if there are technical problems with the delivery of the mail, this does not release you from the obligation to observe your return deadlines.





Renewals



You can renew borrowed items via your library account (<u>katalogPLUS</u>) until the maximum number of borrowing days (84 days or 12 weeks) has been reached, if they are not reserved by another user.

OVERVIEW LOANS Ö REQUESTS	FINE + FEES	BLOCKS + MESSAGES 🏲	PERSONAL DETAILS AND SETTING	S		
Loans				Sort by 🔻	🕑 RENEW ALL	≡≎
15 loans					Ŧ	
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2 eLearning und Mobile Learning - Konzept Modlinger, Daniela		Due: 30/12/2030, 23:59 Pick up: Koblenz open access a	area DI/GH 2020 3472(3)	(RENEW		~
3 Klassisches Pilates Rockoff, Tony		Due: 30/12/2030, 23:59 Pick up: Koblenz open access a	area LE/QG 2017 13595	(RENEW		~
The one-shot library instruction survival § Buchanan, Heidi E.	-	Due: 30/12/2030, 23:59 Pick up: Koblenz open access a	area AL/RE 2015 782	RENEWABLE	:	~

Check whether the loan period has really been extended and check the error messages.

You can then see the new loan period in your loans.

Universitätsbibliothek

After opening hours, there is also the possibility of depositing books and DVDs in the return box at the staff entrance of the library. Please note that these media will only be returned on the next opening day with the date on which they were deposited.

If you hand in media too late or put them in the book return boxes too late, you may incur late fees.

books and other media directly at the circulation desk.

During our service hours you can return

After the end of the service hours, you

desk in the entrance area. These books

can leave the books at the circulation

will be returned for the day on which

Returning

they were deposited.





Fees



Late fees

Our lending system charges € 2.00 per week and item. For late returns from special holdings in Koblenz, such as reference holdings or books form the course reserve, € 2.00 per day and item will be charged.

During opening hours, fees can be paid at the automatic pay station with the Studicard or the library card. The recharging machine is located in the entrance area of the library.

For each interlibrary loan order you need a transaction number (TAN), which you can purchase at the check-out counter for $3 \in$, reduced rate $1,50 \in$ (students...). This is a processing fee that also applies if the order cannot be delivered.

For non-university members (external users, guest students ...) there is a one-time registration fee of $12.00 \in$ and an additional fee of $8 \in$ for the issue of the chip card, which serves as a library card and enables cashless payment transactions in the library.

Universitätsbibliothek

Copying and scanning

The copy room is located on the ground floor.

Colour copies and DIN A3 copies are possible.

You pay for copies or printouts by UniCard or library card.

There are two book scanners available. Please bring a USB stick for scanning. Or you can connect your laptop to the scanner's Wi-Fi and scan and save via your laptop.



UB Koblenz

Workspaces



Working in groups is possible in the area behind the atrium on the campus level.

The spaces cannot be reserved.



Carrels are available on the sides of the library on both floors, which can be used by individuals for quiet work.





... and a few more rules



Drinks may be brought into the library in sealed or resealable containers. Bringing food into the library is not allowed.





Talking on mobile phones in the library is not allowed.

Bags, backpacks, umbrellas, luggage and similar items may not be taken into the library. Please use the lockers.





If you have any questions, please contact the staff at the information desk

or you can reach us at:

Phone: (0261) 287-1440 / 41

Mail: bibliothek@uni-koblenz.de