

## **International Alumni Mentoring Programme**

### **Mentoring Agreement – Mentor**

This agreement specifies the expectations and principles that are binding for all participants in the International Alumni Mentoring Programme.

#### **1. Availability & Commitment**

As a mentor, I agree

- to participate actively and reliably in the mentoring programme for a period of at least six months.
- to carefully prepare appointments, adhere to agreements and provide timely notification of any changes.

#### **2. Role & Responsibility**

In my role as a mentor,

- I am willing to share my professional experience and knowledge and offer guidance.
- I support personal, academic and/or professional development.
- I encourage independence and reflection.
- I clearly communicate my expectations regarding the content and scope of the mentoring relationship to my mentees.

#### **3. Communication & Respect**

I commit to

- treating my mentees with respect, openness and appreciation.
- creating a trusting, supportive and non-discriminatory environment.
- recognising different perspectives.

- communicating constructively, professionally and empathetically.

#### **4. Confidentiality**

I commit

- to treating personal information confidentially.
- not to disclose any content without express consent, unless there is a legal obligation to do so.

#### **5. Boundaries**

I am aware

- that mentoring is no substitute for therapeutic, legal or psychological counselling.
- that boundaries must be respected, in particular personal boundaries as well as boundaries regarding time, topics and communication.

#### **6. Termination of mentoring**

Mentoring can be terminated by either party, ideally after an open exchange and with the involvement of the programme coordinator.