

Guidelines for writing the Experience Report

The purpose of your experience report is to provide information to students interested in going abroad for a study period or an internship and to explain why a stay abroad can be a rewarding experience.

Please only state your name on a cover letter and not in the report itself, since we would like to publish some of the reports anonymously on our homepage.

We would also like to ask you to mention the funding provided by the German Academic Exchange Service (DAAD) in the form of a PROMOS scholarship.

The report should cover the following aspects:

1. Institution abroad (name of the university or the internship institution; place, country) you chose for your stay abroad
2. Duration of stay (from – until)
3. Preparation of the stay (regarding organizational aspects, knowledge of the host country, language skills)
4. Content and result of your stay abroad
 - Study period abroad: academic offer at the partner university; contents of the chosen courses; performance measurement (credits); recognition of courses; language requirements; differences to the German study system
 - Internship: quality of the internship; description of tasks/responsibilities
 - Final thesis: results of your stay; contribution and relevance concerning the final thesis; support at the host institution
5. Websites you found useful for organizing your stay
6. Personal conclusion

Please email us your report preferably as a pdf file or doc file to international@uni-koblenz.de