

Application of Exmatriculation

The application should be forwarded to:	Visitor's address:
Universität Koblenz -Studierendensekretariat- Universitätsstraße 1 56070 Koblenz	Emil-Schüller-Str. 12 56068 Koblenz
Instructions: Ordinarily exmatriculations are put into effect at the end of the semester (30 for the winter semester). Please do not inquire neither by telephone nor by	
Name	
First name	Matriculation No.
Phone during the day (for further inquiries) E-Mail address (for further inquiries)	
☐ I submit my exmatriculation for the end of the summer seme	ester end of the winter semester
with effect from (e.g. to begin an apprenticeship or for an application for social payments) (In case of application for a specific date it is urgently necessary to send back your UniCard – if issued)	
Reason for exmatriculation:	
☐ End of studies after successful examination	
Course of studies	Last examination date
 □ change of university □ discontinuance or suspension of studies □ definite discontinuance, final examinations failed □ studies finished, examination process not yet completed □ other reasons 	
Please enclose the following to your application:	
 certificate of release from the library (absolutely necess rowed) Please do not include your user's card of the libra 	sary, even though no books have been bor- ary
 a stamped envelope (0,85 €) long size windowed envelope 	-
If the above mentioned enclosures are not completely turned in, your application cannot be processed.	

location, date signature 08/21